### Test Script M&R/CLARA/IMM/2022/006/0006

### Matter(006)/Fees Sharing(0006)

***General Information***

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| **Tester Details** | |  |  |
| **Name** | **User ID** | **Tested Environment** | **Tested Date** |
|  |  | Pre-Production |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| **Expected Results:**  Matter Fees Sharing Created/updated/deleted Successfully | | | |

***Process***

| **Process** | **Step #** | **Steps** | **Expected Results** | **Actual Results** | **Pass/Fail/**  **Not executed** |
| --- | --- | --- | --- | --- | --- |
| Login | 1 | Enter the User ID and Password in the login page | Should be able to Login successfully and open the landing page |  |  |
| Fee sharing tab | 2 | Select a Matter and Click Options button, click Edit icon and then Click Fee sharing tab | Has to display the Fee sharing tab list page |  |  |
| List search / Filter | 3 | Enter the required values in the Search field on the top of list page | Will filter the records according to search criteria in the list page |  |  |
| Options | 4 | Click Options button | Will display the required options for this screen |  |  |
| 5 | Click Download icon from Options | Will down the list page records in Xlsx format |  |  |
| Create Fee sharing | 6 | Select a new button from top of list page | Will Open a New popup screen to add fee sharing % with below fields |  |  |
|  | 7 |  | 1. Time keeper - Select an option from Dropdown |  |  |
|  | 8 |  | 2. Fee sharing % - enter fee sharing percentage for the selected time keeper |  |  |
|  | 9 |  | On Clicking Save button, 1. will add a Fee sharing percentage for the matter and added in the list page 2. Receive success Message |  |  |
| Update Fee sharing | 10 | Select a timekeeper record and go to Options and Click Edit Icon | Will Open the fee sharing details for the selected record |  |  |
|  | 11 |  | 1. Time keeper - Editable |  |  |
|  | 12 |  | 2. Fee sharing % - Editable |  |  |
|  | 13 |  | On Clicking Update button 1. Update the details of selected Note 2. Receive success message |  |  |
| Cancel Update | 14 |  | On Clicking cancel button, Close the Pop-up screen and go back to Matter List page |  |  |
| Display Fee sharing | 15 | Select a timekeeper record and Click Options button and then click display icon | Has to display the selected fee sharing record Details |  |  |

***Confirmation / Approval of Testing Results***

**Overall Testing Status:**

Pass and accepted

Passed with note \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Failed

**Comments:**

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**Approved by :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name :** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date :**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_